

## Integrity Policy

We take good care of your personal data. It's important to us that you feel confident about how we process your personal data. That's why we want you to know how we use your personal data and what rights you have.

### What is personal data?

Personal data is any information that is directly or indirectly linked to you as an individual. For example, it can be your name, social security number, telephone number, email address or home address. The information we ask for from you depends on whether you are a prospective guest of ours, an existing guest or perhaps an applicant for a vacancy with us.

### How do we process your personal data?

Your personal data is used to enable us to provide the services you request and to enable us to communicate with you in a straightforward manner. Sometimes we share your personal data with companies we work with, in which case we always apply the same high standards of secure handling that we apply to ourselves. We keep your data for different lengths of time depending on what it is to be used for. Some laws require us to keep personal data for a certain period of time.

### Your rights

You always have the right to know what information we hold about you, how we process it and for what purposes. If something is wrong, you have the right to have your data corrected and, in some cases, deleted. If you have any questions, you are always welcome to contact us! You can reach us on +46 (0)8 523 099 68 and [farstanas@sodertalje.se](mailto:farstanas@sodertalje.se)

If you would like more information about how we process personal data for different purposes, you can find our personal data processing policies here: [www.sodertalje.se/om-webbplatsen/personuppgifter](http://www.sodertalje.se/om-webbplatsen/personuppgifter)

## Personal data policy

### What we keep about you and why

It is important to us that you feel comfortable with how we process your personal data. That's why we want you to know how we use your personal data and what rights you have.

### Who is responsible for your personal data?

Farstanäs Camping, Södertälje Municipality (212000-0159) is the data controller for the processing of your personal data. You will find our contact details at the end of this personal data policy.

We respect your privacy and are committed to protecting your personal data. This personal data policy describes, among other things, the purposes for which we process your personal data, with whom we share it, and what rights you have in relation to your personal data.

### Personal data we collect from you?

Farstanäs Camping processes guests' personal data, such as name, personal identity number, address, e-mail, telephone number, customer number and payment information, for the purpose of making and fulfilling your booking.

The information about you as a guest is used for, among other things, sending booking confirmations, administer your booking, handle payments and otherwise handle matters relating to your booking and stay with us.

You are not obliged to provide the above-mentioned personal data, but if you do not provide the data, a reservation cannot be made.

### **How is personal data collected?**

You can search for rates and availability without providing any personal information. Visitors to our site who choose to book any of our services online will be required to complete a customer profile. When you create a customer profile, you will need to provide the personal information necessary to complete the booking. By completing a booking via our website and accepting our booking conditions, you agree that Farstanäs Camping processes your personal data in accordance with our Privacy Policy and applicable legislation.

Also when booking by e-mail or telephone, personal data is collected and a customer profile is created. A confirmation of your booking will be sent in writing to an e-mail address provided by you.

### **Storage of personal data**

Personal data stored by us due to the booking of you as a guest is stored for two years from the end of the stay and is then deleted, provided that all our dealings have been completed.

We will keep your email address for direct marketing purposes until you object or withdraw your consent. In this case, we will immediately delete your email address from further mailings.

Personal data may also be retained for the time required by applicable laws.

### **Recipients of personal data**

Farstanäs Camping does not sell your personal data to third parties.

We share your personal data with various data processors, which are companies that help us with, among other things, booking administration. These processors process the personal data on our behalf and we have personal data processor agreements in place to ensure the lawful processing of your data.

Furthermore, we may share your personal data with public authorities if such processing is necessary for the performance of a legal obligation incumbent on us. The public authority is then the controller of its processing of your personal data.

### **Your rights**

If you want to have access to your personal data processing, you have the right to request to see the data we have stored about you. If we receive such a request, we will ask counter-questions to ensure that we are not disclosing the data to the wrong person. You have also always the right to have the right to have personal data rectified.

We will always erase your data to the extent required by applicable law and we will of course always do our best to comply with your request for erasure.

You have the right to object at any time to the processing of your personal data for direct marketing purposes. If you do so, Farstanäs Camping will not continue to process your personal data for such purposes.

### **Complaints and supervisory authority**

If you believe that we have processed your personal data in an incorrect manner, you have the right to lodge a complaint with the [Swedish Authority for Privacy Protection](#), which is the supervisory authority for personal data processing.